Minutes of Meeting  
API Subcommittee 16  
Washington, DC - June 29, 2016

1. Meeting was scheduled for 1:00 PM through 5:00 PM on June 29, 2016 in the Farragut / Lafayette conference room at the Grand Hyatt Washington Hotel, Washington DC, during the API 2016 Summer Conference.

2. Attendees:

Chair: Kent Grebing
Vice-Chair: Mel Whitby
Secretary: [Absent]

Tony Hogg  Jim Kaculi  Marco Romero
Harish Patel  Joshua Robnett  Ted Amling
Alan McBride  Henry Carroll  Robert Snider II
Jan Van Wijk  Charles Holt  Kim Lopez
Leonard Childers  Victor Rasanow  Gary Bernard
Danny Fugate  Mike Dowdy  Troy Powell
Bill Carbaugh  Chris Stewart  Tabor Nagy
Chris Johnson  Xin Long  George Ross
Ricky Cummings  Joe Karigan  Ramon San Pedro
George Tisdale  Robert Urbanowski  Yu Xian Hong
Ken Peurifoy  Clark Bain  Yang Peng
Nicholas Arteaga  Darren Mills  Mohammed Al Mukhlifi
Danielle Gillies  Alf Henry Aker  Kirk Malstron
Scott Gooding  Mark Miser  Martin Culen
Holly Hopkins  Erin Welsh  Jonathan Moss
Jeff Graybeal  Albert Goicocryea  Ed Baniak
Jessie Lin  Alan Spackman
Minutes

1. The meeting began at 1:00 PM with a safety briefing. An attendance sheet was distributed.

2. Introductions were made.

3. Presentation of the API Monogram Program Status Update was provided by API staff (see Attachment A).

4. Review/verification of the SC16 voting roster, noted changes. Reminder that there is one vote per company; if there is an alternate listed for a company, the alternate would be notified of ballots (same as the primary contact), but cannot vote for the company. Alternate is provided to facilitate company participation. (see Attachment B).

5. Provided a brief overview of the meeting agenda (see Attachment C); the chair reviewed the work status matrix (current status of documents – see Attachment D).

6. The minutes from the previous meeting were emailed to the members; it was motioned and seconded that the meeting minutes not be read. (see Attachment E).

7. Task Group / Project Lead Reports (with Review of Action Items) If no attachment is identified with a report, then none was provided:

   a. 16A – Specification on Drill-through Equipment (TG3) – John Busby, Chairman, Leonard Childers presented. (see Attachment F)

      16A is currently on 3rd ballot, 360 comments 16A will resolve comments and re-ballot.

   b. 16B – Specification on Well Intervention Well Control (TG5) – Alex Sas-Jawosky, Chairman (see Attachment G).

      Primarily providing design specifications for equipment used in 16ST; upper end of 16B will be ‘just below’ 16A in terms of size (e.g. wellbore). Holding meetings to determine design criteria.

   c. 16C – Specification on Choke and Kill Systems (TG1) – Chris Scarborough, Chairman (see Attachment H).

      Published 3 errata’s and one addendum, working on a possible second addendum.

   d. 16D – Specification on Drilling Well Control Systems and Equipment (TG2) – Brian Wright, Chairman, presenting.

      16D passed first ballot, resolving comments and will re-ballot.

   e. 16F/R – Specification on Marine Drilling Riser Equipment (TG4) – George Tisdale, Chairman, presenting (see Attachment I).

      16F is in final editing.
f. 16RCD – Specification on Rotating Control Devices (TG6) – Martin Culen, Chairman, presenting (see Attachment J).

Current focus is on a separate testing specification for RCD equipment.

g. 16Q – Design, Selection, Operation and Maintenance of Drilling Riser Systems (TG4) – David Lewis, Chairman, presenting (see Attachment K).

Addressing comment resolutions, nearly complete; most likely will require a re-ballot.

h. 16ST-Coiled Tubing Well Intervention Well Control (TG5) – Alex Sas-Jawosky, Chairman (see Attachment L).

Working through FMECA to identify risk relating to well control equipment and control systems.

i. 16AR – Repair & Remanufacture of Drill-through Equipment (TG7) – Jan VanWijk Chairman, presenting (see Attachment M).

Document out for final ballot, July 8 is close date for ballot.


Balloted addendum in June 2016, resolved comments and expect release July.

k. TR2 Technical Report for Shop shear test - Ricky Cummings, presenting.

Balloted TR2 have not released due to some legal issues relating to ownership of IP.

l. S64 – Recommended Practice for Diverter Systems Equipment and Operations – Tony Hogg, Chairman, presenting (see Attachment O).

8. New business –

9. Chris Stewart was nominated to succeed as chair of SC 16, awaiting approval from CSOEM.

10. Kent then held a review of the time requirements for the meetings at the winter Conference. The following groups have requested time at the conference 16A, S53, 16C, 16D, 16F and SC16.

11. Upcoming Meetings:

   a. Winter Standards Conference at the J.W. Marriott in Austin, Texas (January 16-20, 2017)

   b. Summer Standards Conference at the Telus Convention Center in Calgary, Alberta, Canada. (June 26-30, 2017)

12. Meeting Adjourned.