1. WELCOME/INTRODUCTIONS

The chair, Mel Whitby, welcomed the attendees and offered a safety moment. The attendees introduced themselves, stating their company affiliation and responsibilities. Mel informed the committee that the chairmanship will transfer to Kent Grebing (NOV) after this meeting. Mel will continue as vice-chair of the SC16 committee.

2. APPROVAL OF AGENDA

The agenda was presented and accepted.

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

The minutes of the January 24, 2012, meeting were presented and approved.

4. TASK GROUP REPORTS

A. Spec 16A, Drill-through Equipment (TG 3) – Kent Grebing reported the group is currently active on the revision of Spec 16A and have held multiple meetings in the past six months. The progress to date includes the decision to remove Annex B (repair and remanufacture) from the next edition of 16A and then to address this topic in a new
standard. The task group also continued discussion regarding the shearability of tubulars and the impact of SC 5’s work in this area. Continued discussion on qualification testing and fatigue testing is being reviewed.

B. **Spec 16C, Choke & Kill Systems (TG 1)** – John McCaskill has volunteered to chair this task group and complete the revision. The current plan is now underway to review the comments from the second ballot to determine if further revisions and a reballot are necessary.

C. **Spec 16D, Control Systems & Drilling Well Control Equipment (TG 2)** – Brian Wright was absent due to health issues. Maynard Chance provided the meeting update on his behalf and reported the task group has met twice since the winter meeting. They are reviewing the design requirements to determine their ability to meet the new provisions in the API 53, 4th edition draft. The task group is also discussing surface controls with standards vs. emergency conditions, and functional volume requirements.

D. **Spec 16F, 16Q, 16R, Marine Drilling Risers (TG 4)** – David Lewis reported the task groups held three (3) meetings during the first part of 2012. Subgroups are now formed in each of the task groups to review and revise specific sections of each document. The meetings of the task groups have been combined since they share many of the same members. Next meeting will be July 19th, 2012 at Blade.

E. **Std 16AR, Repair & Remanufacture (TG 7)** – Chris Johnson and Jan van Wijk reported the new 16AR task Group met early May with an introductory attendance of approximately 70 interested parties. Work commenced on scope and format and the next meeting will be in July.

F. **Std 53 TG** – Mel Whitby presented an update developed by Frank Gallander for the BSEE BOP Forum held in Washington in August.

5. **NEW BUSINESS**

A. **Proposed BOP Systems Standard** – The new document and work scope was discussed and further participation was invited to the assembled group. Nine (9) participants volunteered. Mel Whitby offered to chair the new TG. Kick off meeting will be advised.

B. **API Design Criteria** – John Fowler gave a presentation based upon the new design criteria proposed for API 16A Annex I.

C. **API Materials Advisory Group** – Subject matter was discussed as presented by Gary Devlin. The committee will review the documents and advise after receipt.

D. **API 16D repair and remanufacture** – Bolie Williams IV proposed that a new item to develop a document for repair and remanufacture of control systems. 16D TG to review.

E. Ben Coco of BSEE requested that SC16 look at the relevance of a standard or guideline for mud/gas separators. In addition, would like greater reference to personnel training and competency be addressed in the SC 16 documents. HT/HP requirements were also briefly
discussed. The committee was also informed that he was co-authoring the new proposed BOP rule and this rule would be distributed in the fall for comment.

6. NEXT MEETING DATE

The next meeting of SC 16 will be held on January 21 – 25, 2013, at the Intercontinental Hotel in New Orleans, LA.

7. ADJOURNMENT

Meeting was adjourned at approximately 11:00 am.