Minutes of Meeting

2009 Exploration & Production Winter Standards Meeting
Tuesday, January 20, 2009
Drilling Well Control Equipment SC16
8:30 am – 12:00 pm
Chair: Mel Whitby

1. INTRODUCTIONS AND ATTENDANCE SHEET

Mel Whitby is the newly appointed chair of SC16. Any work done during the interim has been provisional. At the Standards Conference in Calgary the decision was made to keep SC16 within the realm of API and not let the SC16 committee duties and responsibilities fall over into ISO. SC16 has not been active for the past four years. There have been no meetings. There has been some work done but has fallen through the cracks. Now we need to resurrect and reconstitute the committee and assign task groups to get back on center. David (Dave) O'Donnell has recently retired from NOV and has been a long time active member within the SC16 Committee. Dave has agreed to take on some of the API responsibilities as far as work formation. Kim Gerrish is tasked with tracking API related information. Meeting attendees introduced themselves. Record of Meeting Attendance is included in the minutes.

2. APPROVAL OF AGENDA

The agenda was approved.

3. SC 16 DOCUMENT STATUS

The SC16 Analysis Sheet review includes a priority matrix. Most everyone present has a direct interest in 16C so this document will undergo initial work and review. We also have a direct line into IADC and recruiting from drilling contractors to help us. Initial work will be on 16C for now. Others such as 16Q are outdated.

16A, 16C, 16D, 16F, 16Q and 16R are all up for review this year.

Another item to work on is communication between API and IADC for more participation with the drilling contractors. We would like to try to form a joint API and IADC committee and survey the drilling contractors to establish what areas of each standard they have direct concern requirements and key points of interests such as RB53 – Operation Maintenance of Drill Through Equipment which is very outdated.

4. TASK GROUP FORMATION AND MEMBERSHIP

Passed out Committee and Task Group lists as of July 2, 2008 with discussion:

SC16: Drilling Well Control Systems
- Reviewed Committee members
- Need to reestablish Committee

16A: Drill Through Equipment
- Reviewed Task Group members
- Need to reestablish Task Group
- Add to Task Group: Eric Larson, Dave O'Donnell, Bruce Boulanger, John Fowler, and Henry ________
- David Lewis to provide contacts with Transocean and Diamond Offshore
- Keep Task Group small
- ND Requirements for personnel requires ISO training
- Design methodology
- Missing seawater pressure handling
- Reconstitute

16C: Choke and Kill Systems
- Reviewed Task Group members
- Need to reestablish Task Group
• Last ballot was four years ago with comments - 4 negative and majority affirmative.
• Need to resolve comments, rework and prepare a new draft, and ballot the Committee.
• Dave O’Donnell, Eric Larson, John Fowler and Bruce Boulanger appointed to resolve all comments from the last ballot within 4 – 6 weeks
• Dave O’Donnell will send out the comments and resolution draft
• Meeting scheduled for Thursday, February 26, 2009 from 9:00 AM -11:00 AM at 4646 W. Sam Houston Pkwy North, Houston, TX @ Clay Rd in Conference Room 195

16D: Control Systems/Drilling Well Control

• Reviewed Task Group members
• Need to reestablish Task Group
• Michelle Greipnet has been working as interim ISO Chair
• Nominate a Secretary
• Add Bruce Boulanger, Dave O'Donnell, Frank Skalenka to Task Group
• David Lewis to provide contacts with Transocean and Diamond Offshore
• Previous Task Group may have work items previously committed
• Distribute 16D – ISO 22830. The deadline to ISO is March 18, 2009

16Q & 16R: Marine Drilling Riser Systems

• Reviewed Task Group members
• Need to reestablish Task Group
• David Lewis appointed the new Chair
• David Lewis to reestablish Task Group
• Add George Tisdell & recruit from Diamond
• Address flange composite drilling riser design inadequacies
• Distribute 16R - ISO 13625. The deadline to ISO is March 18, 2009.

5. NEW BUSINESS

John Fowler moved to reaffirm API’s support of 16C ‘as is’ while working on updates. David Lewis 2nd the motion. Motion approved by all present.

Establish SC16 Steering Committee
• Reconstitute the basis of the Steering Committee
• Reconstitute Task Groups 16A, 16C, 16D, 16R & 16Q

Include Drillers in requirement approval within the industry.

6. NEXT MEETING DATES

• SC16
  June 22-26, 2009
  The Westin Westminster
  Westminster, Colorado
• 16A set-up by Mel Whitby after reestablishing Task Group
• 16C set-up by Mel Whitby:
  Thursday, February 26, 2009
  9:00 am -11:00 am
  Cameron
  4646 W. Sam Houston Pkwy North, Houston, TX @ Clay Rd
  Conference Room 195
• 16D set-up by Mel Whitby after reestablishing Task Group
• 16Q & 16R set-up by David Lewis after reestablishing Task Group

7. ADJOURNMENT