1. **WELCOME/INTRODUCTIONS**

Andy Ethridge, SC15 Chair, and Tom Walsh, SC15 Co-chair, were unable to be in attendance. Ben Coco, API staff, led the meeting and welcomed the attendees. The attendees introduced themselves and were requested to sign the record of meeting attendance. *(Attachment 1)*

Ben also introduced Will Freeman who was recently hired as a Standards Associate and will be taking over as the API staffer for SC15 with transitioning between this meeting and the subcommittee meeting at the summer conference in Washington DC.

2. **APPROVAL OF AGENDA**

The meeting agenda was approved as distributed. *(Attachment 2)*

3. **POSTING MEETING MINUTES**

The minutes are posted on the SC15 MyCommittees site at:  
[http://mycommittees.api.org/standards/ecs/sc15/default.aspx](http://mycommittees.api.org/standards/ecs/sc15/default.aspx)

This is the SC15 MyCommittees site where you can access ‘Meeting Materials’ along the right side of the page where are listed by year and contain minutes from Task Group and subcommittee meetings during the year.

4. **API UPDATE**

Ben Coco presented slides on API’s Antitrust Guidelines, subcommittee structure & rosters, standards development process (flowchart), points of interest/needs for SC15 TG’s to consider/work-up, and expectations from subcommittee standards development activities *(Attachment 3)*. A spreadsheet was also displayed showing SC15’s document portfolio *(Attachment 4)*. The SC15 MyCommittees site was also reviewed and discussed.

The specific slides pertaining to the subcommittee structure, flowchart for the development process, and document portfolio will be loaded to the SC15 MyCommittees site.
5. SC15 TASK GROUP REPORTS / DISCUSSIONS

A. Fiberglass Line Pipe and Tubulars (TG1) – Judith Espinoza was unable to be in attendance. David Granderson and Ben Coco led the report-out and discussion. David gave an update on the API funded research project for regressions testing with respect to ASTM D2992. David also discussed interest in working towards the 5th edition of 15HR as well as updates for 15LR and 15TL4 as result of comments and other interest revealed from comments on the 4th edition of 15HR. (Attachment 5)

B. Composite Line Pipe and Tubulars (TG2) – Andy Ethridge and Blaine Weller were unable to be in attendance. Ben Coco led the report-out and discussion, reporting that 15S was nearing completion of its comment resolutions from recirculation and was not anticipating problems.

Tom Walsh, who was not able to be in attendance, communicated that his work group on developing a standard on reinforced thermoplastic liners was still in the preliminary stages of development and has not yet ramped up activities on a broader scale.

C. Thermoplastic Pipe (TG3) – Heath Casteel gave an update on the activities of the work on updating 15LE. Ben Coco mentioned that a few items were balloted previously for updates to the document and will be forwarded to Heath to be considered.

Ben Coco also raised the question about whether 15LE should remain a Specification or perhaps change its type to a Standard or Recommended Practice since there is only 1 licensee. The feeling was that it may be better to re-type the document to a Standard but an ultimate decision will wait until the updated document is ready for balloting.

Jim Mason reported that activities for developing a standard on thermoplastic liners was in its early stages and progressing but could not estimate on when a draft will be ready for subcommittee review/balloting.

6. OPEN FLOOR DISCUSSION

The floor was opened for discussion for anything of interest not included on the agenda or already covered – nothing specific was brought forward.

7. NEXT MEETING DATE

The next SC15 meeting will be at the 2016 Summer E&P Summer Standards Conference. An agenda will be formulated and distributed to the subcommittee.

8. ADJOURNMENT

With no additional business the meeting was adjourned.