INTRODUCTIONS AND ATTENDANCE SHEET

APPROVAL OF AGENDA
- Ray (motion) / Travis (2nd)
- Approved
- Steve reviewed

APPROVAL OF MINUTES FROM THE FALL 2015 MEETING
- Nichol (motion) / John (2nd)
- Approved

TEN YEAR PLAN - REVISED

- Steve & Brent reviewed the proposed 10-year plan to align documents to 3-4 per year for approval.
- John Reynolds says this moves away from previous work. Steve answered by saying it enhances the work flow, by adding a study group step that will provide recommendations to the executive group for task group, reaffirmation, etc. John agreed this was a good approach.
- John R asked about the slew of meetings we are having if these are task groups. Brent answered with ‘no’, we will use the time to look at score card items to come back with a recommended course of action to the executive group.
- John Harville provided information regarding the new duties of the Codes & Standards documents.
• Steve Crimaudo wants everyone to know that ‘reaffirmation’ is a valid voting methodology. John R reminds us this means ‘no change’. John Harville says we are now putting out addendum of minor changes. Steve C says this should reset the clock. Several others said this isn’t true. Brent suggested the group keep the revision date based upon the original publication date of the edition. The room seemed to have agreement on this.

• Mike Sens asked about opening documents up with specific areas (scorecards) only. (This is in reference to his current assigned document.) John R / John H say that you must open the whole document up to review, including the scorecard items.

REVIEW OF SCI ACTIVITY TRACKER

TG Chairs

SCI Document Status
- Spring 2017.docx

• John Reynolds suggests that we should circulate documents being revised to our sites to gather work items or changes to them. These can be gathered and submitted for consideration.

• Andri Orphanides noted there is a presentation at the Monday breakfast concerning document editing.

• API 571: John Reynolds suggests that we ballot the inspection portion, and then use it to publish a revision even if SCCM is not ready. This is because the 7-yr limit on the document will have been reached in 2018. The SCCM part will be reaffirmed, and the SCIMI part will be the changed portion. Steve B noted that with the advent of IOWs and RBI, there is a need for the document moving along. Issue for the CRE and/or the SCAST/SCIMI/SCCM Coordination meetings.

• API 575: Study group will meet on Monday. John Scott will lead. Will ask for an SCAST vice-chair. No scorecard items at this time. Monday meeting will set up the study group and come back with a recommendation in November.

• API 577: May not make 2018 publication, but won’t decide until next year.

• See the other document for further updates.

ICP REPORT

A. Orphanides

• Presentation was provided

• Current certifications: noted a drop in 570 certifications circulating by ~3%. Discussion suggested attrition type of drop. Others suggested that there is a disconnect between people knowing this certification exists. And may be related to the downturn in the industry. (John Reynolds noted that API assessments off by 50% over the next year.)
Within API, they are looking at efficiency gains, includes the cycle time on the application process.

New Programs: thinking about expanding the program, and starting at the 10000-ft level. However, API is working on efficiencies to onboard new programs, but how they parallel items – across the board. ~145 items have been listed as ‘need to do’ items. Tools being worked on defining and prioritizing opportunities.

- Better communication is needed from technical committees/API GIS programs to the Industry Leaders/Executives/API Policy, going both ways.
- New process flow will go from Initiation → Build Value Case → Business Planning → Prioritization → Develop/Implement/Launch
- John Reynolds suggested this is bureaucratic and will kill good ideas. Much discussion ensued.
- Steve B provided an example where the technical people closer to the problem will have the answer and the solution. The new model may run contradictory to this idea.

Policy 601 is being proposed. (See slide deck) Use this as a guide for commenting on the process being proposed.

- **ACTION:** SCIMI Executive to provide comments on the new process.

OLD BUSINESS

Adoption of Roles & Responsibilities

- Steve B has taken the document that was circulated, and combined all the ideas provided to him prior to the meeting. Everyone has had 2 weeks to review.
- John R says there are changes that need to be discussed.
- Motion to adopt as a Draft to be used during this meeting, published to chairs and master editors (add to SharePoint site, with a revision number/date) – Clay White // 2nd – Rick Nichols // approved.
- Clay says we need guidance on how to run a meeting in the next edition. Steve B agrees and says the document will evolve (with broader guidance). After adoption by SCIMI, take it to the CRE.
- **ACTION:** Will be recirculated and ready for adoption at November meeting.

Advanced Certification Program for Inspection of PRD

- Rejected at 2016 Fall meeting and removed from this agenda.

Inspection Summit Report Out

- Had a planning group meeting today. Will have a feedback meeting on Monday on 2017 summit.

Study Group recommendation for “Terms and Definitions”

- Will provide a recommendation at the Joint Meeting.
HTHA Path forward
- Joe Krynicki will provide information at the meeting this time.

SCIMI Roster & Voting Members
- John Harville commented on the updating the roster. Believes we have a really good handle on the member list, including the voting records. (Review of voting records is needed to make sure everyone is actively engaged.) Only reviewing SCIMI ballots.
- Surprising that some members have been removed from members that haven’t voted in really long times.
- Bill Coyle asked if API ever updates the rosters from the attendance sheets? Steve C says they are trying to maintain the roster and database. Suggestion that CRE/RSC provide details to help the subcommittees. However, this remains a joint effort.
- We have been judicial and diplomatic, giving people due process on this topic, and will continue.

NEW BUSINESS

- New SCIMI Governance Structure

NEW BUSINESS

- New SCIMI Governance Structure

- Steve B presented the new structure
- Provides delegation of duties → readies us for success
- Provides a way for succession planning
- Consensus is this is a good idea.
- Motion: Move to adopt this methodology as a draft and name people as needed (by the Chairman) – Rick Nichols // 2nd Ray Konet // unanimous agreement
  - Will be added to the draft R&R document
  - Add the new line items from the task group updates
  - Add Inspection Summit Coordination Committee, and Manufacturer/Contractor committee, and look at joint committees
  - API has representative
  - Need to identify where we need people to help
- Recruitment: RP Coordinator for Inspection (Steve B, John H, BDRay)

API RP 588 – Source Inspection of Fixed Equipment
Study Guide for the Source Inspection Exi:

- Formation of study group to find a path forward occurred in November 2016.
- They are in favor of working this over and making an individual document. They want to use the study guide as a strawman to make a document.
- **ACTION:** Needs and SR3 and will start a Task Group in the Fall.
- Andri asked if there would be three documents or one that covers all. Steve B/John R: We are only doing our own.

SCI BUDGET (Contractors To Recuse Themselves)  
- Budget is based on ICP  
- Will be discussed on Tuesday at CRE budget discussions

NEXT MEETING DATE  
- November 12, 2017
Attachment #1

10-yr Plan

Document Maintenance

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**SCI Projects**

- **Timeline for Document Review**
  - **B** = Ballot
  - **R** = Reaffirm
  - **P** = make publication
  - **Publication Year**
  - **Proposed Publication Year**
  - **RFP will be needed**
  - **In Study Group**

- **Terms & Definitions**
  - Proposed: New, New

- **Actions need to be taken**
  - Assign TG in 2020.
  - Extension 1 year. Assign in 2020 - work with API 574
  - Extension 1 year. Assign in 2020 - work with API 570
  - Align with 572. RFP Needed with API 510
  - RFP Needed
  - Extension 2 year. Reaffirmation possible?
  - Assign in 2019 - possible reaffirmation?
  - Check RFP language - addendum cycle - continuing work
  - Possible reaffirmation? SC Heaters may have comments
  - Being worked (RFP Needed)
  - Align with 573/577. Needs worked with SCAST - possible reaffirmation - should SCAST own it?
  - Publication late 2017 (stretch goal) - possible extension to 2018
  - Coordinated with SC Process Safety? - Looks like reaffirmation? - change to publication?
  - Align with 585. RFP Needed? Companion to API 571? Joint project or let SCCM take it? Need timeline
  - Need a timeline - more information?
  - In Study Group. RFP will be needed.
Attachment #2

SCI Document Status

AS OF 4-27-2017
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<th>Document</th>
<th>Title of Current Edition</th>
<th>Rev. Due</th>
<th>Chair/Group Expert</th>
<th>Status</th>
<th>Start Work</th>
<th>Possession</th>
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</table>
- Need: RFP for ME, Vice-Chair, Align with 572.  
- Formal kickoff this meeting, with discussion on scorecard items. Plan is to make changes submitted for this fall.  
- Remember working API 510/572 together this time.  
- Ray Konet volunteered to vice-chair API 510.  
- SR3 may not be accurate, this needs to be rectified (combine 510/572) for budgeting matters. | Active | SCIMI |
- Won’t start until 2019  
- Align with API 574 | Inactive | SCIMI |
- Coordinating with SCCM  
- SCIMI portion is ready to ballot this fall, but SCCM is behind. Probably will not publish in 2018. May be reaffirmed in lieu of revisions. Will have to be worked out. | Active | SCCM |
- Need: Align with 510, RFP for ME, vice-chair  
- See notes on API 510 | Active | SCIMI |
- Scorecard items developed  
- RFP for ME – sent to Steve B/Steve C (5/7/2017)  
- Looking at ballot for fall at the soonest, but may not get everything done for 2018 publication.  
- Application for extension in the fall, if needed. | Active | SCIM |
- Won’t start until 2019  
- Align with API 570 | Inactive | SCIMI |
- Re-affirmation ballot  
- Scorecard | Active | SCIMI (coordinate with SCAST) |
- Just published April 2017 | Inactive | SCIMI |
- Scorecard items developed  
- Re-formatting the document is needed.  
- RFP for ME submitted  
- Need to determine if we can make an 2018 publication. | Active | SCIMI |
- Working on ballot items  
- Passed ballot, but 4 negatives to resolve among the comments. | Active | SCIMI |
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<th>Title</th>
<th>Year</th>
<th>Lead</th>
<th>Joint API – ASME</th>
<th>Inactive/Active</th>
<th>CRE/SCCMI</th>
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| RP 579 | API 579-1, Fitness for service ASME FFS-1 | 2020 | C. Rodderly B. Ray | John Reynolds says there are some ‘pseudo’ Level 1 FFS calculations in API 510/570. John Harville says LyondaleBissel has proposed alignment on locally thinned areas. John says it was originally an agreement that we would keep them separate.  
- It was asked if this is on a scorecard somewhere. We need to coordinate these items.  
- John Harville suggested some use the API 510/570 as a Level 0, that determines if one can go to a Level 1 analysis. May be discussed at the Codes/Standards group.  
- **ACTION:** BDRay to contact John Reynolds for details on this item.  
- **ACTION:** Ask for an agenda item to be added at the next joint meeting to address this issue. (November 2017) | Inactive | CRE |
- Scorecard | Inactive | SCIMI |
- Addendum going ahead planned  
- RFP for ME | Active | SCIMI |
- John Reynolds said there is an ongoing discussion on CDW. It is | Active | SCCM |
### Status of API-CRE Subcommittee on Inspection & Mechanical Integrity Work Program – May 2017

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<td>Also asked for a subsection on seal welding of threaded connections.</td>
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<td><strong>Wednesday morning meeting @ 10am, someone needs to take this to them. (John Harville)</strong></td>
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- New vice chair from Stress Engineering
- RFP for ME being worked.
- On track for 2019, with 11 scorecard items to work. Will be working on these this week. Study group has determined that this needs a task group and updated.
- **RECOMMENDATION:** Document to be updated and revised.

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<td>NDE Methods for Equipment Damage Mechanisms</td>
<td>2020</td>
<td>J. Krynicki&lt;br&gt;M. Sens&lt;br&gt;J. Nyholt (ME)</td>
<td>New Document&lt;br&gt;• Mike Sens is the new vice-chair.&lt;br&gt;• RFP for ME approved&lt;br&gt;• Outline presented at last meeting and has a draft of the document that will be balloted soon. It is a section of the RP, not the complete section.&lt;br&gt;• Will be discussing the next section of the document.</td>
<td>Active</td>
<td>SCIMI</td>
</tr>
<tr>
<td>Pub. 587</td>
<td>Ultrasonic Examiner Qualification</td>
<td></td>
<td>J. Nyholt&lt;br&gt;J. Krynicki</td>
<td>First Edition&lt;br&gt;• Timeline for completion&lt;br&gt;• A document has been voted on, with negatives. John Nyholt wants to address all the comments and then get it ready for publication. Steve C says that is okay. They don’t have to be voted on, as it is optional. It’s not a standard, so consensus doesn’t have to be reached and it can be updated at any time.&lt;br&gt;• The document already needs an update. May require annual meetings, not twice a year, once it is</td>
<td>Active</td>
<td>SCIMI</td>
</tr>
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</table>
- Needs to be added to this list and a verification of status or work needs to be confirmed.  
- Farmed out 932-C for industry experience to add? | Active | SCCM |
|-------|-------------------------------------------------|------|-------------------------------------------------|---|---|
| RP 934-H | Maintenance Unique to 2¼Cr-1Mo and 2¼Cr-1Mo-V Steel Pressure Vessels in High Pressure, High Temperature Hydrogen-Containing Service | TBP | C. Shargay | First Edition  
- M. Geisenhoff SCIMI Co-Chair  
- Rev 4 has been published for ballot. Need some help here.  
- May need a meeting just for inspection. | Active | SCCM |
| RP 934-I | Periodic Inspection of 2¼Cr-1Mo and 2¼Cr-1Mo-V Steel Pressure Vessels in High Pressure, High Temperature Hydrogen-Containing Service | TBP | Anil Singh | First Edition  
- M. Geisenhoff SCIMI Co-Chair  
- Combined with 934-H now.  
- Need a plan on this document at next meeting. | Active | SCCM |
- The document has no ballot, but a potential ballot in the fall should be secured.  
- Meeting was cancelled at this conference. | Active | SCCM |
| RP 970 | Corrosion Control Documents | 2017 | M McConnell | 1st Edition  
- Finished a third ballot with success.  
- Should resolve all negatives (1) this | Active | SCCM |
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<th>Task</th>
<th>Details</th>
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<td>Publish in 2017</td>
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Attachment #3

SCI Governance Document

AS OF 4-27-2017
Attachment #4
Study Guide for the Source Inspection Examiner

NOT INCLUDED
62-pages
Available from API