1. Introductions and Opening remarks from the members – All present
2. Membership/Roll Call to determine quorum – P. Watkins
3. Review of Agenda, Amendments to the Agenda from the floor – Chair/P. Watkins
4. Approval of previous meeting minutes (March 7-8, 2011, Dallas) – Chair/P. Watkins
5. Discussion of old/continuing business/action items: Brief update, member input and resolution/go forward plan for pending issues:
   5.1. Ch. 19.5/HM 65 (formerly Publ. 2514A) — Action items:
       5.1.1. Final report on observations of field testing – R. Ferry
       5.1.2. Review of field testing protocol – All.
   5.2. Revision of Ch. 19.1, Ch. 19.2 and Ch. 19.4 — Action items:
       5.2.1. Review of summary of changes for Ch. 19.1, Ch. 19.2 and Ch. 19.4 – All.
       5.2.2. Status of documentation files for Ch. 19.1 and Ch. 19.2 – P. Watkins.
       5.2.3. Status of page proofs for Ch. 19.1, Ch. 19.2 and Ch. 19.4 – P. Watkins.
   5.3. Revision of Ch. 19.3 Part H (incorporating Parts F and G as appropriate): Review of revision draft – R. Ferry
   5.4. Short term emission factors — Action items:
       5.4.1. Review of write-up on short term emissions.
       5.4.2. Determine the need for developing [API] guidance and ultimately methodology for determining short-term emissions.
   5.5. Proposed study on reduction of degassing emissions and costs by use of distillate absorption: updating the SR3 – All.
6. EPA Report — M. Ciolek
7. CARB Report — J. Fischer
8. API Conference and Exhibition Singapore 2012 (6-8 March 2012).
9. Discussion of New Business Items: Brief update, member input and resolution/go forward plan for pending issues
10. Review of ongoing CELE projects and potential new projects/priorities
11. Action item review and schedule for next two conference calls before the Spring 2012 meeting (March 19-22, 2012, InterContinental Dallas, Addison, Texas) – P. Watkins
12. Wrap-Up and Adjournment – Chair