ILSAC comments for
ILSAC/OIL
COMMITTEE STRUCTURE
August 15, 2011
API Lubricants Group Proposal

October 20, 2011
ILSAC/OIL
COMMITTEE STRUCTURE

API Lubricants Group Proposal
August 15, 2011
API Lubricants Group Proposal

Background

• Lubricants Group values working with ILSAC to improve the ILSAC/Oil process

• Recent discussions within Lubricants Group led to a proposal for a revised 2-step process that would be consistent with API and ANSI standards procedures
  1. Auto/Oil Drafting Body — Develops Final Draft Specification
  2. Lubricants Group Standards Committee — Adopts Final Draft into API 1509
Two-Step Process

1. Auto/Oil Drafting Body (ILSAC/Oil) — Develops of Final Draft Specifications*
   - Analogous to current ILSAC/OIL process but with individual company voting
   - Voting structure designed to provide Lubricants Group support for the draft specification

2. Lubricants Group Standards Committee — Adopts Final Drafts into API 1509
   - No change from current process

* Specifications shall include ILSAC GF categories and API S categories
# Proposed Structure

<table>
<thead>
<tr>
<th>Auto/Oil Drafting Body (ILSAC/Oil)</th>
<th>Lubricants Group Standards Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair:</strong> Co-chairs elected by Auto and Oil respectively</td>
<td><strong>Chair:</strong> API-appointed, API Marketing Subcommittee-approved chair</td>
</tr>
</tbody>
</table>

**Membership:**
- Auto: ILSAC-member companies plus other automakers that recommend Starburst and/or Service Symbol have a material interest in the specification
- Oil: Oil and Additive Companies
- Interested parties—Meetings open to all interested parties that have a material interest in the specification
- Material interest equals any gasoline fueled automotive engine manufacturer that recommends the specifications and companies that manufacture or market an oil that meets the specifications, manufactures a product used in an oil that meets the specifications, and manufactures a gasoline fueled automotive engine that an oil meeting the specifications might be used in. Has input to the technical details
- Voting members must be active participants by attending meetings and voting on issued ballots.

**Membership:**
- API-member companies
- Other interested parties
## Proposed Structure (cont.)

<table>
<thead>
<tr>
<th>Auto/Oil Drafting Body (ILSAC/Oil)</th>
<th>Lubricants Group Standards Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Voting:</strong></td>
<td><strong>Voting:</strong></td>
</tr>
<tr>
<td>• Auto and Oil members <em>(API Lubricants Group and ACC PAPTG)</em> vote by company</td>
<td>• API Lubricants Group member companies vote by company</td>
</tr>
<tr>
<td>• Consensus established when substantial agreement reached</td>
<td>• Consensus established when substantial agreement reached</td>
</tr>
<tr>
<td>• Substantial agreement determined as follows:</td>
<td>• Substantial agreement means more than simple majority but not necessarily unanimity</td>
</tr>
<tr>
<td>– Voting weighted 50% Auto/50% Oil</td>
<td>– Substantial agreement Consensus defined as approval by majority (&gt;50%) of those eligible to vote and approval by at least ⅔ of those voting, excluding abstentions</td>
</tr>
<tr>
<td>– ⅔ approval on each side</td>
<td>– Majority of members who are eligible to vote shall have voted affirmative</td>
</tr>
<tr>
<td>50% of all possible votes affirmative on each side</td>
<td>– At least ⅔ of The combined valid affirmative and negative votes (excluding abstentions) shall be affirmative at least 2/3 of the total membership</td>
</tr>
<tr>
<td>– Approval by majority (&gt;50%) of those eligible to vote.</td>
<td>• Votes and comments public</td>
</tr>
<tr>
<td>• Option of anonymous comments</td>
<td>• Each negative vote shall be accompanied by documentation that includes following, or vote will be considered an abstention:</td>
</tr>
<tr>
<td>• Each negative vote shall be accompanied by documentation:</td>
<td>– Specific paragraph, section, or part negative ballot pertains to</td>
</tr>
<tr>
<td>– Specific substantive reason(s) for negative vote</td>
<td>– Specific substantive reason(s) for negative vote</td>
</tr>
<tr>
<td>– Proposed wording or action to resolve negative vote</td>
<td>– Proposed wording or action to resolve negative vote</td>
</tr>
<tr>
<td>• Each abstention shall be explained in writing</td>
<td>• Comments: All comments considered including those from interested parties</td>
</tr>
</tbody>
</table>

**Comments:** All comments considered including those from interested parties
Process Flow

Auto/Oil Drafting Body

- Develops Timeline
- Identifies critical voting elements
  - Needs Statement
  - Test inclusion
  - Test limits
  - User language
  - Changes to timeline
- Receive updates on new test development and agree upon test applicability
- Vote on final draft specifications that includes tests and limits

API Lubricants Group

- Acceptance of Final Specification into API 1509